

DICA PROCOTOL

1. Request for data

You can send a request to Onderzoek@dica.nl for data at DICA. The request should contain the following information:

- o A filled out [Application form](#).
- o Ticked list of required variables

You will receive a response within approximately two weeks and an assessment of your application within approximately eight weeks. If the application must be submitted to the Methodological Council, an additional approximately four weeks are added. After approval a contract is made. The regulations applicable for a request for data can be found [here](#).

2. Assessment

The application is judged against the criteria as drawn up by the Privacy Committee. The application is assessed by one of the members of the Clinical Audit Board (CAB) of the quality registry concerned, supported by an employee of the DICA scientific office. The quality of the application determines the probability of data access. The DICA Methodological Council can be consulted to advise on this matter. In case of uncertainties about the application, additional questions will be asked by the coördinator of the request. If DICA does not receive a response to the questions within 3 months, the application will be canceled.

The Clinical Audit Board (CAB) of each quality registry determines whether the data is suitable for external scientific publications. Data can only be requested when it is already available; this is determined by DICA in consultation with the CAB.

If the research request has been approved by DICA, you will receive the data. Only the data that are relevant to the research question will be provided. It is not possible to receive the complete list of variables.

3. Availability

Data delivery for the previous year is completed in March (e.g. in March 2019, the data of 2018 is complete). From this moment, the data from previous year is available. It is only possible to request retrospective data.

With the data from one data request, one scientific research paper can be submitted. For every additional article, a new application must be submitted by a reduced rate.

A draft of the publication must be sent to DICA, after which it will be sent to the scientific committee of the relevant quality registry for assessment.

3.1. Privacy

The raw data will be encrypted and provided in a secured database.

No hospital information is provided when distributing data scientific publications. If hospital information is desired, please contact secretariaat@dica.nl or +3185-9024400 for further information .

To guarantee privacy considering patients, no identifying data is provided when distributing data. Birth year is also considered to be identifying data. Depending on the request, it is

possible to receive the birth years in classes instead of the specific birth years. This is supervised by the DICA Privacy Committee.

The data file must be deleted within a period of two months after the applicant's objective has been achieved.

4. Costs

The quality registries have the possibility to charge an amount of € 141.50 for reviewing the application. The application fee varies depending on the number of requested data

There are 5 types of applications:

- Simple request: € 250 (excl. VAT)
Requests with a maximum of 50 variables, one-time delivery.
- Average request: € 400 (excl. VAT)
Request for more than 50 variables, one-time delivery.
- Request extra variables: € 150 (excl. VAT)
Request for additional variables on an existing research request.
- Publication of second article: € 150 (excl. VAT)
If you would like to publish a second article of the data from an existing research application, a reduced rate applies.
- Extensive request: customized offer

5. Acknowledgements

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N. Beck, A.C. van Bommel, E.H. Eddes, N.J. van Leersum, R.A. Tollenaar, M.W. Wouters
The dutch institute for clinical auditing: achieving Codman's dream on a nationwide basis
Ann. Surg., 271 (2020), pp. 627-631, 10.1097/SLA.0000000000003665